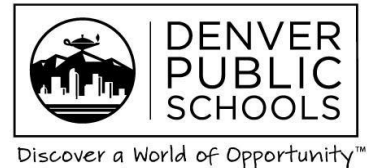


# CSC Meeting Minutes

Lowry Elementary

8001 E. Cedar Ave.

Denver, CO 80230



*Date:* September 17, 2020 *Time:* 5:00-7:00 pm

*Meeting Link:* Online Zoom Meeting

## **Members Present:**

Adrienne Nault-Principal, Lisa Davis-Parent, Chanel Harper-Parent, Merlin Holmes-Parent, Amy Holthus-Pera-Parent, Barbara Volpe-Community Member, Paul Vranas-Community Member, Amy Morin-Literacy Intervention Teacher, Susan Rayburn-Special Education Teacher

## **Absent Members:**

Zed Jemison-Assistant Principal, Mahmoud Kharif, 2nd and 5th grade Parent

## **Additional Attendees:**

Bochra Bendjebbar, 3rd Grade Teacher

## **Discussion Items**

1. Call to order, welcome
  - a. The meeting was called to order at 5:00 by Lisa Davis
2. Public Input
  - a. There was no public input.
3. Approval of minutes from previous meeting
  - a. Barbara Volpe made a motion to approve the minutes, Susan Rayburn seconded the motion. All members in attendance were in favor of approving the minutes.
4. Principal's Report
  - a. CSC Membership
    - i. Brittany Haynes and Amanda Encinias have made the decision to leave CSC.
    - ii. Two teachers have expressed interest in joining CSC. A ballot will be distributed to staff this week to decide the new teacher member.
    - iii. No Classified Staff Members have expressed interest in joining CSC. Since this is an optional position per the by-laws, it will remain vacant for the current school year.
  - b. Budget
    - i. DPS announced last week that it will fulfill the budget according to our projected student numbers of 516 students, rather than our September Pupil Count numbers of 475. This will allow us to carry out the school year in fairly good financial shape.
    - ii. We still need to be very, very cautious moving forward into the 2021-2022 school year, as district wide funding is a dismal picture. We will have some hard decisions during the January budget development and we need to be prepared.

- iii. Because the budget has not changed, the Emergency CSC Meeting scheduled for Monday to discuss budget changes has been cancelled.
- c. Gradual Return to In Person
  - i. Adrienne, Zed and other Lowry team members have been planning non-stop as to what happens next. They have been intensively brainstorming options and which plan we move forward with will depend on the final count of virtual vs. in-person learners. While there are many nuances to be determined, there are two main options for structuring learners.
    - 1. Option A - 1 teacher at each grade level takes on all remote learners, while other 2 teachers work with in-person students.
    - 2. Option B - Every teacher returns to in-person teaching with some students in the classroom and some students remote. Teachers will teach via live streaming to remote learners.
    - 3. The district has invested a lot into what a live streaming option could look like.
  - ii. Final plans will be determined on a grade level basis next week and announced to families.
  - iii. The current remote learning schedule (live instruction in morning and asynchronous and independent work in afternoon) will stay the same for in-person learners. This model is sustainable in both settings and allows for an easy transition into the classroom for students and should a return to remote learning be necessary, it allows for continuity. There is flexibility in the model and if an individual teacher feels students can handle a shift, they may move some live instruction into the afternoon.
  - iv. There are currently 140 students signed up for virtual and 325 for in-person (10 students have not selected an option). This number will likely change before the Friday 5 pm deadline.
  - v. Adrienne has cautious optimism around return. She is keeping a close eye on the Current Covid Conditions via DPS' stoplight measures. At any time, the health and safety data may change and we could return to remote learning.

## 5. UIP Status Update

- a. A flow chart has been created to define roles of Team Specialists, ILT and Coaches. They will develop and share the Professional Development plan together. A scope and sequence of professional development will be developed.
- b. The team has put professional development and data teams on pause to allow teachers the time and space to settle into this new way of teaching and to prepare for the transition to in-person learning.
- c. Even though data teams are on pause, teachers are still collecting data to drive DDI meetings.
- d. Teachers will never stop supporting students, but we need to make sure their load is reasonable given these challenging times.

## 6. Unfinished Business Items:

- a. None at this time

## 7. New Business Items:

- a. None at this time

8. CSC Annual Member Training
  - a. Members reviewed the DPS provided training on the laws and policies governing a CSC, the role of a CSC member and the consensus decision making process.
  - b. Members review the proposed by-laws (same as last year). Merlin Holmes made a motion to adopt the by-laws as is for the current school year. Barbara Volpe seconded the motion. All members present were in favor of adopting the by-laws.
  - c. No member expressed a desire to become CSC Chair or Secretar. Lisa offered to remain as CSC Chair and Secretary. All members were in favor of Lisa continuing in these roles.
  - d. We are required to submit a Member Registration Form to DPS. Lisa will ask all members for the necessary information to complete this form virtually.
  - e. Paul brought up Constituency Groups as mentioned in the by-laws and expressed interest in utilizing these to help get information out to the Community about Lowry. We will put a discussion of Constituency Groups on the agenda for next month.
9. Setting of agenda for next meeting
  - a. Constituency Groups
10. Date for next meeting
  - a. The September 21 meeting on September Count Budget Implications has been cancelled.
  - b. October 15 - 5-7pm: Regular Monthly Meeting
11. The Business Portion of the meeting ended at 6:13 pm.
12. All members participated in a Closed Door Session on "The Black Excellence Resolution & Culturally Responsive Education at Lowry" with Bochra Bendjebbar. This presentation focused on self-awareness of your own cultural lens and how it is important to continually examine your own beliefs, biases and values.

**Upcoming Dates:**

9/28 - No School (Teacher PD)

9/28 - Return to In-Person Learning starts with a phased in approach one classroom at a time through 10/21

10/6 - PTO Meeting (6:30-7:30)

10/15 - CSC Meeting (5-7 pm)

10/18-10/20 - No School (Conference and Teacher PD)